

**KARNATAKA VETERINARY, ANIMAL AND FISHERIES SCIENCES UNIVERSITY,
BIDAR**



COLLEGE OF FISHERIES, MANGALURU – 575002



Phones: Main Campus: 2249256/7/8/9 Fax: (0824) 2248366 Tech. Wing: 2427898

No.Dean/COFM/SCSP/TSP/2019-20

Date: 14-10-2019

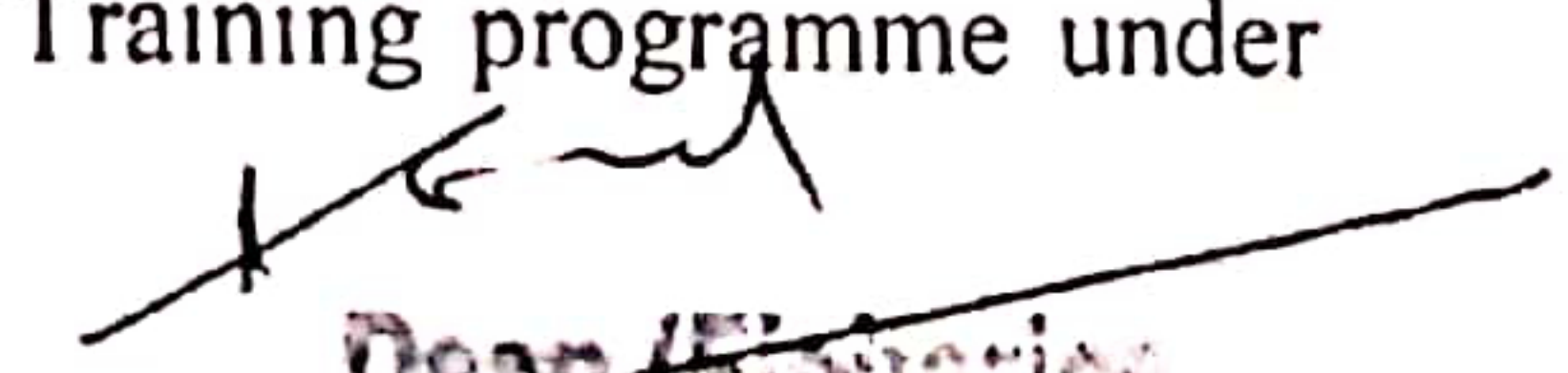
QUOTATION

Sub: Quotation for inviting lowest rate for conducting Academic and Administrative Training programme for Two days to Teaching and Non Teaching staff of College of Fisheries Mangaluru -Reg.

With reference to the above cited subject, you are required to quote your rate for conducting Academic and Administrative Training programme for Two days to Teaching and Non Teaching staff of our faculty at College of Fisheries Mangaluru. The Training should be conducted for two working days in the month of November 2019. Kindly send quotation to the Dean (Fisheries), College of Fisheries, Mangaluru-575 002 on or before 31.10.2019. The envelope containing the quotation should be superscribed as "Quotation for conducting Academic and Administrative Training programme"

Sl No	Particulars	Duration	Amount
1	To impart training programme on Academic and Administrative rules and regulations, KCSR rules and regulations, office decorum, importance of service register, maintenance of stock books, cash book, DBR, Issue register, Tender notification, Auction procedure, AC bill, DC bill, Issue of note, memo, women safety, women harrasement, etc.	Two working days	

The training programme is going to be organizing under Government of Karnataka sponsored SCSP/TSP grant 2019-20 and Training expenditure shall be debatable under sub head Training programme under ABAC No.2300 and 3300.


Dean (Fisheries)
College of Fisheries
Mangaluru - 575 002

Note: 1.Quotation received after last date and without having description and terms and conditions shall not be accepted .

2. Subscribe our reference number, with the last date for receiving the quotation on the envelope

3.Quote your GST ,PAN number and office address.

Copy to,

1. Assistant Comptroller, College of Fisheries, Mangaluru
2. University website www.kvafsu.edu.in